**Youth@Work Referral/Intake Form**

Youth@Work is a youth mentoring project which supports refugee and migrant youth aged 15-24 to stay in their jobs. Under this project, Settlement Services International (SSI) will link volunteer mentors with young workers to improve their confidence and understanding of workplace culture.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Young person’s details** | | | | | | | | | |
| Family name |  | | | | | | | | |
| Given names |  | | | | | | | | |
| Preferred name |  | | | | Gender | | Male  Female  Other | | |
| Contact number |  | | | | Email address | |  | | |
| Date of birth |  | | | | Country of birth | |  | | |
| Did you arrive as a refugee or migrant? | | | | Refugee  Migrant | | | Year of arrival | |  |
| Current home address | |  | | | | | | | |
| **Emergency contact details** | | | | | | | | | |
| Name |  | | | | | Relationship | |  | |
| Mobile phone |  | | | | | Landline | |  | |
| **Current employer details** | | | | | | | | | |
| Employer name |  | | | | | | | | |
| Employer address |  | | | | | | | | |
| Contact person |  | | | | | Phone number | |  | |
| Current role |  | | | | | Start date | |  | |
| Industry of work |  | | | | | Hours per week | |  | |
| **Referral** | | | | | | | | | |
| Self-referral | | Yes  No | | | | Date | |  | |
| **If no, please complete referring agency details below** | | | | | | | | | |
| Referring agency name | | |  | | | | | | |
| Referrer name | | |  | | | | | | |
| Contact number | | |  | | | Date | |  | |
| Has the young person consented to the referral? | | | | | | Yes  No | | | |

**Referrals can be emailed to** [**youthatwork@ssi.org.au**](mailto:youthatwork@ssi.org.au)

Or posted to: Level 2/158 Liverpool Road, Ashfield, NSW 2131

Enquiries: Youth@Work Project Coordinator or Mentor Development Officer, (02) 8799-6700

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